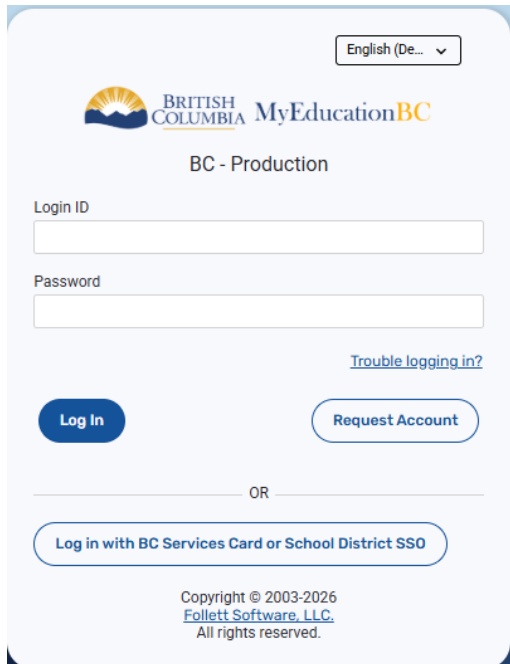


LOGGING INTO MYEDUCATION BC

First time log in:

1. Go to the login page <https://myedbc.sd42.ca/> and click **MYEDUCATIONBC** on the top right corner
2. Enter your Login ID and Temporary Password provided to you. If you have not received one or have mis-placed it, please contact myedbchelpdesk@sd42.ca



The login page features a language dropdown menu at the top right set to 'English (De...'. Below this is the 'BRITISH COLUMBIA MyEducationBC' logo and the text 'BC - Production'. There are two input fields for 'Login ID' and 'Password'. A link for 'Trouble logging in?' is located below the password field. Two buttons, 'Log In' and 'Request Account', are positioned below the input fields. An 'OR' separator is followed by a button labeled 'Log in with BC Services Card or School District SSO'. At the bottom, the copyright notice reads 'Copyright © 2003-2026 Follett Software, LLC. All rights reserved.'

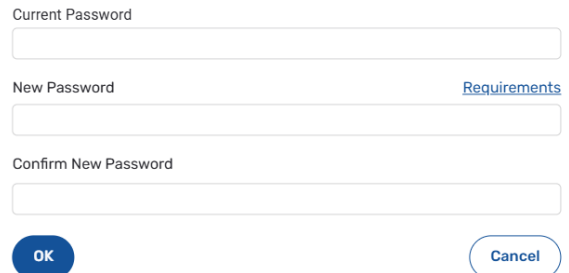
3. You will be prompted to enter Current Password (Temporary Password) and a New password.

Note the password requirements:

Password Requirements

- Minimum length is 8
- Can't contain 'password', login name, first name, middle name, last name, date of birth, personal id, or only sequential letters or numbers
- At least one number
- At least one symbol that isn't a letter or number
- At least one capital and lowercase letter

Your password has expired, please create new one



The form contains three input fields: 'Current Password', 'New Password', and 'Confirm New Password'. A link for 'Requirements' is located to the right of the 'New Password' field. At the bottom, there are two buttons: 'OK' and 'Cancel'.

4. Update your security preferences:

Here you can set up your security question and answer to recover your password if you forget in the future.

Note: Please do not update your primary email address.

Security Preference Update

To enable self serve password recovery, please provide the following information

Primary Email

imatest@sd42.ca

Security Question

What is your favourite vacation spot? ▾

Security Answer

.....

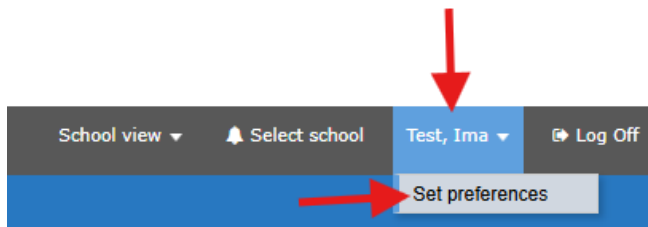
Confirm Security Answer

.....

Submit Close

5. Setting up General Preferences

After login, click on your name and then “Set Preferences”



Ensure to check “Show lower page controls” and “Warn on Save”

General Security Communication

Default locale English (Default) ▾

Default View Staff ▾

Default school 🔍

Auto-save interval (minutes) 5

Disable User-defined Help ☐

List Options

Records per page 35

Show lower page controls ☒

Warn on save ☒

OK Cancel