



## EDX Errors & Warnings List

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### DEFINITIONS:

**Error:** An issue that **must** be resolved before you can move to the next step in the collection process.

**Warning:** An issue that should be reviewed, but **not** one that will prevent you from moving to the next step in the collection process.

#### Warning types:

- **Funding:** Warnings that will have a funding impact.
- **Information:** Warnings for records that appear to contain atypical data but won't impact funding.

### HOW TO USE THIS DOCUMENT:

Search by the error message or warning message that you are receiving to find the appropriate action for resolving the message.

Included in the Warnings section are the funding consequences for each Funding Warning, as well as a column that indicates which warnings were previously classified as errors.

### SECTION 1: ERRORS

Error Message	Action to be Taken	Applicable Collection/School
"Student's PEN is not valid. Adjust or remove the PEN."	Check that the PEN is correct, adjust as needed.	All collections for all schools
"Students must be reported with a PEN."	Do not leave the student's PEN blank.	All collections for all schools
"Student's birthdate must be a valid calendar date that is not in the future."	Ensure that the student's birthdate is not blank and that it is a calendar date that is not in the future.	All collections for all schools

<p>“Legal surname cannot be blank. If student only has one name, it must be placed in the surname field and the given name field can be left blank.”</p>	<p>Ensure that the student’s legal name is not left blank.</p>	<p>All collections for all schools</p>
<p>“Legal given name contains characters that are not yet supported by legacy systems. Please remove or replace any special characters in this field.”</p>	<p>Ensure that the student’s legal given name:</p> <ul style="list-style-type: none"> <li>• Only contains Aa-Zz, apostrophes, hyphens, and periods</li> <li>• Does not contain French and Indigenous characters</li> <li>• Does not consist only of apostrophes, hyphens, and periods</li> </ul>	<p>All collections for all schools</p>
<p>“Legal middle name contains characters that are not yet supported by legacy systems. Please remove or replace any special characters in this field.”</p>	<p>Ensure that the student’s legal middle name:</p> <ul style="list-style-type: none"> <li>• Only contains Aa-Zz, apostrophes, hyphens, and periods</li> <li>• Does not contain French and Indigenous characters</li> <li>• Does not consist only of apostrophes, hyphens, and periods</li> </ul>	<p>All collections for all schools</p>
<p>“Legal surname contains characters that are not yet supported by legacy systems. Please remove or replace any special characters in this field.”</p>	<p>Ensure that the student’s legal surname:</p> <ul style="list-style-type: none"> <li>• Only contains Aa-Zz, apostrophes, hyphens, and periods</li> <li>• Does not contain French and Indigenous characters</li> <li>• Does not consist only of apostrophes, hyphens, and periods</li> </ul>	<p>All collections for all schools</p>
<p>“Usual given name contains characters that are not yet supported by legacy systems. Please remove or replace any</p>	<p>Ensure that the student’s usual surname:</p> <ul style="list-style-type: none"> <li>• Only contains Aa-Zz, apostrophes, hyphens, and periods</li> </ul>	<p>All collections for all schools</p>

<p>special characters in this field.”</p>	<ul style="list-style-type: none"> <li>• Does not contain French and Indigenous characters</li> <li>• Does not consist only of apostrophes, hyphens, and periods</li> </ul>	
<p>“Usual middle name contains characters that are not yet supported by legacy systems. Please remove or replace any special characters in this field.”</p>	<p>Ensure that the student’s usual middle name:</p> <ul style="list-style-type: none"> <li>• Only contains Aa-Zz, apostrophes, hyphens, and periods</li> <li>• Does not contain French and Indigenous characters</li> <li>• Does not consist only of apostrophes, hyphens, and periods</li> </ul>	<p>All collections for all schools</p>
<p>“Usual surname contains characters that are not yet supported by legacy systems. Please remove or replace any special characters in this field.”</p>	<p>Ensure that the student’s usual surname:</p> <ul style="list-style-type: none"> <li>• Only contains Aa-Zz, apostrophes, hyphens, and periods</li> <li>• Does not contain French and Indigenous characters</li> <li>• Does not consist only of apostrophes, hyphens, and periods</li> </ul>	<p>All collections for all schools</p>
<p>“Programme francophone may only be reported at a Conseil scolaire francophone school.”</p>	<p>If one of the program codes reported for a student is Programme francophone, the student must be reported by a Conseil scolaire francophone (CSF) school.</p>	<p>All collections for all schools</p>
<p>“Invalid school funding code.”</p>	<p>Ensure that the student's School Funding Code is set to one of the following:</p> <ul style="list-style-type: none"> <li>• Blank</li> <li>• 14 - Out of province/international student)</li> <li>• 20 - Ordinarily Living on a Reserve</li> </ul>	<p>All collections for all schools</p>

	<ul style="list-style-type: none"> <li>• 16 - Newcomer Refugee</li> </ul>	
“Invalid Indigenous ancestry indicator.”	Ensure that the student's Indigenous Ancestry Indicator is either Y or N. Ensure that it is not left blank.	All collections for all schools
“Invalid grade code.”	Ensure that the student's enrolled grade code is a valid non-expired grade code. Ensure that it is not blank.	All collections for all schools
“Number of Courses must be a number.”	Ensure that the Number of Courses is reported with numeric values (0, 1, 2, 3, etc.) only.	All collections for all schools
“List of enrolled programs includes an invalid code. Select the valid programs for the student.”	Ensure that all reported program codes appear in a list of valid, non-expired program codes (language programs, Indigenous support programs, and career programs).	All collections for all schools
“Students can have at most one French language code.”	For students that are being assigned a French language code, ensure that each student is only reported with one of the following Program Codes: <ul style="list-style-type: none"> <li>• 05 - Programme Francophone</li> <li>• 08 - Core French</li> <li>• 11 - Early French Immersion</li> <li>• 14 - Late French Immersion</li> </ul>	All collections for all schools
“Primary language spoken in home is invalid.”	Ensure that the student's reported Language Spoken at Home is either blank or appears in on the list of valid, non-expired home language codes.	All collections for all schools

	This list can be found on <b>page 20</b> of the following document: <a href="#">Form 1701: Student Data Collection Form Completion Instructions for Public Schools</a>	
“Student is too young for Continuing Education. Student must be removed from submission or their birthdate adjusted.”	When a student is reported by a Continuing Ed School, ensure that the student is recorded as being at least 16 years of age before the start of the current school year (Jul 1). Students that don’t meet this criteria need to be removed from the submission.	All collections for all schools
“Student grade must be 6 or 7 for Late French Immersion.”	If one of the program codes reported for a student is Late French Immersion, ensure that the student is enrolled in grade 6 or 7.	All collections for all schools
“Student must be reported with both a Band of Residence and as Ordinarily Living on Reserve (funding code 20).”	Ensure that students reported with a Funding Code of 20 (Ordinarily Living on Reserve) or a Band Code, are reported with <b>both</b> a Funding Code of 20 (Ordinarily Living on Reserve) and a Band Code.  Band of residence name must also be valid.	All collections for all schools
“Invalid Band Code (Band of Residence) reported.”	If a student is reported with a Band Code, ensure that the code appears on the list of valid, non-expired Band Codes.  This list can be found on <b>page 20</b> of the following document: <a href="#">Form 1701: Student Data Collection Form Completion Instructions for Public Schools</a>  Band of residence name must also be valid.	All collections for all schools

<p>“Students registered in home school must be school-aged. Student must be removed from the submission or have their birthdate adjusted.”</p>	<p>Ensure that students reported in home school are at least five years of age by December 31 of the current school year, and no older than 19 before July 1 of the current school year. Home school students that fall outside of this range need to be removed from the submission.</p>	<p>All collections for all schools</p>
<p>“Adult students cannot be reported in an elementary grade.”</p>	<p>Ensure that any adult students are not reported in grade KH, KF, 01, 02, 03, 04, 05, 06, 07, or EU</p>	<p>September, February, and May collections for all schools</p>
<p>“Adult graduates must be reported in grade GA.”</p>	<p>Ensure that GA is the reported grade for any adult student who has graduated.</p>	<p>September, February, and May collections for Public Schools only</p>
<p>“School-aged student has graduated and cannot be reported in Summer School. Remove the student from the submission.”</p>	<p>Remove the graduated school-aged student from the submission for Summer School reporting.</p>	<p>July collection for Summer schools only</p>
<p>“Adult students cannot be reported in Summer School.”</p>	<p>Ensure that no students have been entered as adults.</p>	<p>July collection for Summer schools only</p>
<p>“Adult in Online Learning must be in grade 10, 11, 12, SU, or GA.”</p>	<p>Ensure that all adult students being reported have their reported grade as either: 10, 11, 12, SU, or GA.</p>	<p>September, February, and May collections for online learning schools only</p>
<p>“Reported Inclusive Education Category is not valid.”</p>	<p>Ensure that students reported with an Inclusive Education Category are being reported with a valid, non-expired Inclusive Education Funding Category:</p> <ul style="list-style-type: none"> <li>• A - Physically Dependent</li> <li>• B - Deafblind</li> <li>• C - Moderate to Profound Intellectual Disability</li> </ul>	<p>All collections for all schools</p>

	<ul style="list-style-type: none"> <li>• D - Physical Disability or Chronic Health Impairment</li> <li>• E - Visual Impairment</li> <li>• F - Deaf or Hard of Hearing</li> <li>• G - Autism Spectrum Disorder</li> <li>• H - Intensive Behaviour Intervention / Serious Mental Illness</li> <li>• K - Mild Intellectual Disability</li> <li>• P - Gifted</li> <li>• Q - Learning Disability</li> <li>• R - Moderate Behaviour Support / Mental Illness</li> </ul>	
“Number of Other Courses must be blank or a number from 0 to 9.”	Ensure that Other Courses is being reported either as blank, or as a number from 0 to 9.	All collections for all schools
“Support blocks are not valid for students in Online Learning schools.”	Ensure that students reported by a Provincial Online Learning or District Online Learning School are being reported with a 0 or a blank value for Support Blocks.	September, February, and May collections for online learning schools only
“Number of Support Blocks must be a value from 0 to 8.”	Ensure that for students reported with a non-blank Support Block, the value being reported is from 0 to 8.	All collections for all schools
“School-aged students cannot be reported in grade GA.”	Ensure that no school-aged students are being reported in grade "GA".	All collections for all schools
“Support blocks cannot be reported for summer learners.”	Ensure that summer students are not being reported with any Support Blocks. Ensure Support Block is reported as a 0 or left blank.	July collection for Summer schools only
“Student can only be registered in Kindergarten	Students in a Public school cannot be registered in grade	All collections for Public Schools only

Halftime if they are in an Independent School.”	"KH". Double check that the student isn't in Kindergarten Full-time.	
“Students in summer school must enrolled in grade 1-12.”	Ensure that students in summer school are being reported in grade 1-12.	July collection for Summer schools only
“List of enrolled program codes could not be parsed. Select the correct program codes for the student.”	Ensure that the list of enrolled program codes is <ul style="list-style-type: none"> <li>• an even length: 0, 2, 4, 6, 8, ... 16 characters</li> <li>• does not contain any spaces</li> <li>• contains only numeric values: 0-9</li> </ul>	All collections for all schools
“List of enrolled codes contained duplicate codes. Duplicate codes have been removed. Verify that the codes below are the correct codes for the student.”	Ensure that the list of enrolled programs codes does not include a duplicate program (e.g. 404005)	All collections for all schools
“8/9 cross enrollment students must be in grades 8 or 9.”	Ensure that the student reported in 8/9 cross enrollment is in grade 8 or 9.	July collection for all public schools except summer schools
“Adult students cannot be reported in 8/9 cross enrollment.”	Ensure that the student reported in 8/9 cross enrollment was under the age of 19 on July 1 of the <b>last</b> year.	July collection for all public schools except summer schools
“Out of Province/International students cannot be reported in Summer collection.”	Ensure that Out of Province/International students are not being reported.	July collection for all schools
“Pre-primary or early childhood education students cannot be reported in 8/9 cross enrollment.”	Ensure that the student reported in 8/9 cross enrollment was at least 5 years of age on or before December 31 of the <b>last</b> year.	July collection for all public schools except summer schools



## SECTION 2: WARNINGS

### A. FUNDING

Warning Message	Action to be Taken	Funding Consequence	Applicable Collection/School	Previously an Error
<p>“Home school students will not be funded for any reported language programs.”</p>	<p>Ensure that students registered in homeschool (enrolled grade of HS), are not reported with any of the following Program Codes:</p> <ul style="list-style-type: none"> <li>• 05 - Programme Francophone</li> <li>• 08 - Core French</li> <li>• 11 - Early French Immersion</li> <li>• 14 - Late French Immersion</li> <li>• 17 - English Language Learning</li> </ul>	<p>Home school students are not included in program funding counts, which could have funding implications.</p>	<p>All collections for all schools</p>	<p>X</p>
<p>“Home school students will not be funded for any reported Indigenous support programs.”</p>	<p>Ensure that students registered in homeschool (enrolled grade of HS), are not reported with any of the following Program Codes:</p> <ul style="list-style-type: none"> <li>• 29 - Aboriginal Culture/Language Program)</li> <li>• 33 - Aboriginal Support Services</li> <li>• 36 - Other Approved Aboriginal Support Program</li> </ul>	<p>Home school students are not included in program funding counts, which could have funding implications</p>	<p>All collections for all schools</p>	<p>X</p>
<p>“Home school students will not be funded for any reported inclusive education designations.”</p>	<p>Ensure that students registered in homeschool (enrolled grade of HS), are not reported with any Inclusive Education designations.</p>	<p>Home school students are not included in program funding counts, which could have funding implications.</p>	<p>All collections for all schools</p>	<p>X</p>

<b>Warning Message</b>	<b>Action to be Taken</b>	<b>Funding Consequence</b>	<b>Applicable Collection/School</b>	<b>Previously an Error</b>
“Adult students must have more than 0 courses.”	Ensure that adult students enrolled in grade 10, 11, 12, SU, or GA are reported with a Number of Courses that is greater than zero.	Student not eligible for FTE or program funding	September, February, and May collections for all schools	X
“Zero courses reported for an adult student and no course activity for the past two years.”	Ensure that adult students enrolled in grade 10, 11, 12, SU, or GA with zero reported courses have been reported in the last 2 collection years with a Number of Courses that is greater than zero.	Student not eligible for FTE or program funding	September, February, and May collections for online learning schools only	X
“Student is too young for school and is not eligible for funding.”	Ensure that the student is at least 5 years of age by December 31 of the current school year.	Student not eligible for FTE or program funding	All collections for all schools	X
“Students reported with Indigenous Education Programs and Services must be reported with Indigenous Ancestry to get funding for the programs.”	Only students reported with Indigenous Ancestry will receive funding for Indigenous Education Programs.	No funding for any Indigenous Education Programs if reported	All collections for all schools	
“Secondary students must be reported with at least one course. If the student is not enrolled in any courses they should be removed from the submission.”	Ensure that school-aged students enrolled in grade 8, 9, 10, 11, 12, or SU are reported with a Number of Courses that is greater than zero.	Student not included in enrollment or program funding	All collections for all schools	X
“Student has zero courses reported and no course activity for the past two years. This student will not	Ensure that school-aged students enrolled in grade 8, 9, 10, 11, 12, or SU with zero reported courses have been	Student not eligible for FTE or program funding	All collections for online learning schools only	X

Warning Message	Action to be Taken	Funding Consequence	Applicable Collection/School	Previously an Error
receive program funding.”	reported in the last 2 collection years with a Number of Courses that is greater than zero.			
“Graduated adult students are not eligible for funding.”	Ensure that adult students reported by Independent or Independent First Nations schools are not graduated.	Student will be assigned an FTE of 0	September, February, and May collections for Independent and Independent First Nations schools	X
“Out-of-Province/International students will not be funded for any reported language programs.”	Out-of-Province/International students are not reported with any of the following Program Codes: <ul style="list-style-type: none"> <li>• 05 - Programme Francophone</li> <li>• 08 - Core French</li> <li>• 11 - Early French Immersion</li> <li>• 14 - Late French Immersion</li> <li>• 17 - English Language Learning</li> </ul>	Student not eligible for program funding	All collections for all schools	X
“Out-of-Province/International students will not be funded for any reported Indigenous support programs.”	Out-of-Province/International students are not reported with any of the following Program Codes: <ul style="list-style-type: none"> <li>• 29 - Indigenous Culture/Language Program)</li> <li>• 33 - Indigenous Support Services</li> <li>• 36 - Other Approved Indigenous Support Program</li> </ul>	Student not eligible for program funding	All collections for public schools only	X

Warning Message	Action to be Taken	Funding Consequence	Applicable Collection/School	Previously an Error
<p>“Out-of-Province/International students will not be funded for any reported career programs.”</p>	<p>Out-of-Province/International students are not reported with any of the following Program Codes:</p> <ul style="list-style-type: none"> <li>• 40 - Career Preparation</li> <li>• 41 - Cooperative Education</li> <li>• 42 - Secondary School Apprenticeship Program</li> <li>• 43 - Career Technical Program</li> </ul> <p>or Career Codes:</p> <ul style="list-style-type: none"> <li>• XA - Business &amp; Applied Business</li> <li>• XB - Fine Arts, Design, &amp; Media</li> <li>• XC - Fitness &amp; Recreation</li> <li>• XD - Health &amp; Human Services</li> <li>• XE - Liberal Arts &amp; Humanities</li> <li>• XF - Science &amp; Applied Science</li> <li>• XG - Tourism, Hospitality, &amp; Foods</li> <li>• XH - Trades &amp; Technology</li> </ul>	<p>Student not eligible for program funding</p>	<p>All collections for public schools only</p>	<p>X</p>
<p>“Out-of-Province/International students will not be funded for any reported inclusive education programs.”</p>	<p>Ensure that students reported with a Funding Code of 14 (out of province/international student) are not reported with an Inclusive Education Category.</p>	<p>Student not eligible for program funding</p>	<p>September, February, and May collections for public schools only</p>	

<b>Warning Message</b>	<b>Action to be Taken</b>	<b>Funding Consequence</b>	<b>Applicable Collection/School</b>	<b>Previously an Error</b>
“Support blocks will only be counted toward funding if the student is taking less than 8 courses.”	Ensure that students in grade 10, 11, 12, or SU, reported with Support Blocks are taking fewer than 8 courses.	No funding for support block(s)	September, February, and May collections for all schools	X
“Adult students will not receive funding for support blocks.”	Ensure that adult students in grade 10, 11, 12, or SU, are reported with a 0 or a blank value for Support Blocks.	No funding for support block(s)	September, February, and May collections for all schools	X
“Graduated school-aged students will not receive funding for support blocks.”	Ensure that Graduated school-aged students in grade 10, 11, 12, or SU, are reported with a 0 or a blank value for Support Blocks.	No funding for support block(s)	September, February, and May collections for all schools	X
“Only school-aged students will receive funding for Indigenous Support Programs.”	Ensure that only school-aged students are reported with Indigenous Support Programs.	No funding for Indigenous Support Programs	September, February, and May collections for all schools and July collection for summer schools only	
“Only school-aged students will receive funding for English Language Learning.”	Ensure that only school-aged students are reported with English Language Learning.	No funding for English Language Learning	September, February, and May collections for all schools and July collection for summer schools only	
“Only school-aged students or non-graduated adults (not reported in the ‘GA’ grade) will receive funding for Inclusive Education.”	Ensure that only school-aged students are reported with Inclusive Education.	No funding for Inclusive Education	September, February, and May collections for all schools and July collection for summer schools only	
“School-aged students reported in	Ensure that school-aged students reported in any	Student is not eligible for	February collection for	

<b>Warning Message</b>	<b>Action to be Taken</b>	<b>Funding Consequence</b>	<b>Applicable Collection/School</b>	<b>Previously an Error</b>
the previous collection are not eligible for newcomer refugee funding.”	previous collection are not reported as a newcomer refugee.	newcomer refugee funding	public schools only	
“Adults are not eligible for February newcomer refugee funding.”	Ensure that no adult students are reported as a newcomer refugee.	Student is not eligible for newcomer refugee funding	February collection for public and standard schools only	
“Students in summer school are not eligible for additional funding for Career or French Programs.”	Ensure that summer school students are not reported with Career or French Program codes.	No funding for Career and/or French Programs	July collection for all public schools except summer schools	
“Students enrolled in the grade 8/9 cross-enrollment collection are not eligible for funding for inclusive education or additional programs.”	Ensure that students enrolled in the grade 8/9 cross-enrollment collection are not reported with any program code for Inclusive Education.	No funding for Inclusive Education Programs	July collection for all public schools except summer schools	
“The student has already been reported by the district during the current school year.”	In order to receive funding, ensure that the student being reported was not included in any other collection in this school year by a school in the same district.	Student not eligible for FTE or program funding	July collection for all public schools except summer schools	
“Student was not reported in Grade 8 or 9 this school year and cannot be reported in 8/9 cross enrollment in this collection.”	Student must have been reported in Grade 8 or 9 with FTE greater than zero in any other district in any previous collection this school year to receive funding.	Student not eligible for FTE or program funding	July collection for all public schools except summer schools	
“Student not reported with Online Learning school during the school year. Student	The student is not reported in the Online School in July and was not reported in the online	Student not eligible for FTE or program funding	July collection for all public schools except summer schools	

Warning Message	Action to be Taken	Funding Consequence	Applicable Collection/School	Previously an Error
must have at least part of their educational program delivered through online learning in current school year.”	school in any previous collections this school year. (e.g. One of the schools in current school year must be online to be eligible in 8/9 cross enrolment)			

## B. INFORMATION

Warning Message	Suggested Action to be Taken	Previously an Error
“Local identifier number is blank.”	Ensure student's Local ID is not blank.	X
“Legal given name contains a questionable value.”	Review student's legal given name.	
“Legal middle name contains a questionable value.”	Review student's legal middle name.	
“Legal surname contains a questionable value.”	Review student's legal surname.	
“Usual given name contains a questionable value.”	Review student's usual given name.	
“Usual middle name contains a questionable value.”	Review student's usual middle name.	
“Usual surname contains a questionable value.”	Review student's usual surname.	
“Student was reported with more than 15 courses.”	For students reported in grade 8, 9, 10, 11, 12, SU, or GA, ensure that their Number of Courses is less than 15.	X
“Student's grade does not fall within the grade range for which the school has been approved.”	Ensure that students reported by an Independent or Independent First Nations School are reported in a grade that falls within the grade range for which the school has been approved for funding.	
“Missing postal code.”	Ensure that a postal code is included, unless the reporting school is an Offshore School.	X

“Invalid postal code.”	If a postal code is reported, ensure that it is a valid Canadian postal code in the format A#A#A#.	X