

## **MyEd** ~ Clerical Connection

# Monthly To - Do January 2023

Issue # 006

#### **Handy Handouts**

- PreTransition for Next Year
- PreRegistration for Next Year
- <u>1701 Instructions February</u> 2023

### **1701 IMPORTANT DATES!**

Round 1 - Wed, Jan. 25, 2023

Round 2 - Wed, Feb. 1, 2023

Round 3 - Mon, Feb. 6, 2023

#### **Final Snapshot Date:**

Friday, Feb. 10, 2023

For more information:

https://myedbc.sd42.ca/1701/1701

#### **DID YOU KNOW?**

- The Ministry of Education has a <u>Standards Manual</u>
- The Ministry of Education also has an excellent <u>information site</u> for School Users
- SD42 has Clerical MyEd site



Happy New Year and welcome back everyone!

We hope that you all had some time to relax and enjoy some time with friends and family.

With the new year begun, so have Kindergarten registrations for next year. In preparation for those upcoming registrations at your schools, please join us on MS Teams for another MyEd Team Info Session on January 9 at 1:30pm. We'll be reviewing Pre-Registration and Pre-Transition for the 2023-24 school year. As always, we'll spend about 15 minutes discussing and demonstrating the processes and then remain online for your questions.

Another important upcoming event is the February 1701. Please take some time before hand to review the 1701 documentation and clean up any student records that may require some attention. Your Student TT and 1701 Prep fieldset are a quick way to check on your student data.

As a thank you for your attention to details and reaching out to us for help if you're unsure, we invite you to email us the phrase "1701 Prep" to myedbchelpdesk@sd42.ca, by the end of January and we will send you a small token of our appreciation.

Warm regards,

Natalie and Serena

MyEd Team