

## Monthly To - Do

December 2022

Issue # 005

### School To Do

- [Address Clean up](#)
- [Contact Refresher](#)
- [Not Legal Guardian Access](#)

### SD42 Clerical Resources

- [MyEd SD42 Clerical](#)
- [Elementary Clerical Binder](#)
- [SD42 MyClass ~ a place for parent and student info.](#)

### DID YOU KNOW?

- The Ministry of Education has a [Standards Manual](#)
- The Ministry of Education also has an excellent [information site for School Users](#)



Does your school require some student address clean up? Our DEV team will be pulling a list of any addresses that do not comply with Canada Post standards and we will be forwarding lists early next week. If you do not receive a list from us that means your addresses do not require clean up. Thank you!

In light of the fact the month of December has limited in-school time, we have chosen to not hold a December Info Session. We have sent an invitation to our January 9 Info Session, which will be a review of the Pre-transition and Pre-registration process prior to the beginning of the 2023-2024 Registration periods.

Please remember you can reach out to us at [myedbchelpdesk@sd42.ca](mailto:myedbchelpdesk@sd42.ca) if you have any questions or would like to suggest a topic that we could cover during an upcoming Info Session.

*Wishing you all a safe and restful  
Winter Break.*

Warm regards,

*Natalie and Serena*

**MyEd Team**