





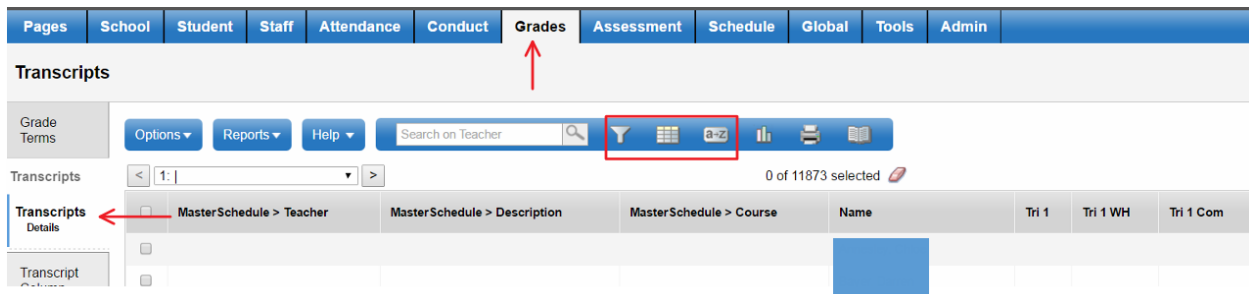
Marks Verification Reports

Here are two options you can use as Mark Verification reports. Option 1 allows you to filter and sort so that you may see all teacher, their course, students, term grade, work habit and comment. You can then export out should you choose. Option 2 is a report that you can run and print from the program and will separate by teacher.

OPTION 1



School View > Grades Top Tab > Transcripts Side Tab

- Filter  should be on Current Year
- Field Set  should be on Single Term and Standards Based Mark Verification
- Sort Order  should be on Mark Verification Reports
- Dictionary  should be set to appropriate Term (all or individual Term Definitions)



The screenshot shows the 'Transcripts' interface with the following elements:

- Top navigation bar: Pages, School, Student, Staff, Attendance, Conduct, **Grades**, Assessment, Schedule, Global, Tools, Admin
- Section Header: Transcripts
- Grade Terms: Options, Reports, Help, Search on Teacher
- Transcripts: Filter (funnel icon), Field Set (grid icon), Sort Order (a-z icon), Print, Export
- Table: 0 of 11873 selected
- Table Headers: MasterSchedule > Teacher, MasterSchedule > Description, MasterSchedule > Course, Name, Tri 1, Tri 1 WH, Tri 1 Com
- Table Body: One row is visible with a blue highlight.

This will now give a list of mark, work habit, and comment for all the teachers and their courses, sorted by course. You can export this using the quick print feature . Alternatively, you can use the  >Teacher Specific Confirmation Reports. Enter the teacher's last name (if you have a teachers with the same last name you must include lastname, first initial i.e. smith, m) >Search based on current year. Click Submit.

Search criteria - Google Chrome


https://www.myeducation.gov.bc.ca/asp/en/searchPrompt.do?filterId=FTR000000i3Hdp&deplc

Search criteria

Master Schedule >
Teacher


Search based on: Current Year

Submit Close

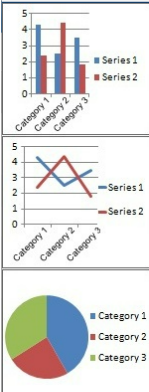
Export to csv or html as desired using the quick print icon .

OPTION 2

School View > Grades Top Tab > Transcripts Side Tab

- Filter  should be on Current Year
- Reports > Quick Report > Saved Report > select appropriate Single Term or Quarter Verification Report > click finish (you do not need to Next step through the entire Wizard)

Quick Report: Source Step 1 of 8



Source

New report
 Saved report

1:Q1 Verification Reports 11 records

Search on Name

Name	OwnerType
<input checked="" type="radio"/> Q1 Verification Reports	District
<input type="radio"/> Q2 Verification Report	District
<input type="radio"/> Q3 Verification Report	District
<input type="radio"/> Q4 Verification Report	District
<input type="radio"/> Single Term Verification Report	District
<input type="radio"/> Super G Term 1	District
<input type="radio"/> Super G Term 2	District
<input type="radio"/> Super G Term 3	District
<input type="radio"/> Term 1 Confirmation Report	District
<input type="radio"/> Term 2 Confirmation Report Teacher	District

Delete

Previous Next Finish Cancel