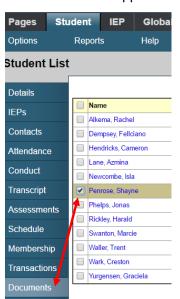# Words of Wisdom

June 3, 2016

Viewing an IEP in MyEd

Log in to MyEdBC > Go to your **Student Top Tab**

1. Select a Student and click the **Documents** Side Tab **_and_** then on the **Documents** sub side tab and any uploaded documents will appear.

***<u>Hint</u>**: you need to click **Documents** TWO TIMES.

2. Click the floppy disk icon under **Document** to download the file and open.

3. Depending on your computer's settings, one of two things may occur:
   a. a pop up will open asking you where you want to save the document and then open it
   b. it will download onto your taskbar where you could click to open it

Ta da!

Brought to you by your MyEd Helping Teachers: Anne Woloszczuk & Meghan Murden

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