

\*\*\*<u>see below re: default locale to ensure proper functionality of attendance</u>

Tap on attendance. Just as you do in the desktop version, you will touch the A's for those who are absent and then click Post to send attendance to the office.

iPad ♥ < > []]	2:38 PM	c 🕆 + 🗇	
- Class Attendance			
Date			
01/19/2016			
			POST ATTENDANCE
Name	Attendance Code	Class Attendance	Daily Attendance
Baloc, Lucas	A L P	Present	
Chaves, Nicole	A L	Present	
Clough-O'Donnell, Gage	A L P	Present	
Della Peruta, Leo	A L P	Present	
Douglas, Brody	A L P	Present	

## Navigation:

Use the 🔎 menu to open up more choices on the left. Tap on Students to view your student list.

< > []		- nyedu	cation-poubic.ca		6	ė +	
Nome							
	Students Li	et					
	Search on Name	or.					
		Legatives	Usual Name	008	Parts	Erellistes	Balloud -
		Locas	Date: Local	27-33-2006.Rpt 7	1397608	Adve	Carle Jo
		Nicole	Chaven, Noois	18 Jay 2008 Age 7	1083445	Active	Carls In
		Caupe	O'Dunnell, Gage	28-0x1-2008/Hge 7	1321579	Active	Danie Ju
Legent		Let	Data Panda Las	28-Feb 2008/Apr 7	874275	Artist	Carls Jo

## <u>Hints:</u>

- \* When taking attendance, you will need to turn your mobile device to a landscape orientation in order to scroll down ©
- \* On your desktop, ensure that you set your default locale to US to ensure proper functionality of the Mobile Site (previously, we set the locale to Canada).
  - Login on a desktop and go to Set Preferences in the top right corner of your screen.
  - Change the Default Locale to US
  - o Click Save

District 42

\* Your Filters (who) and Field Sets (What) are available in the Mobile Site as well. Click

on the filter icon **M**. You can then select one of your existing filters or field sets from the drop-down menu.

Pad	Č > m			2:38 PM Sdt.myeducation.gov.bc.ca	ů S	30	
≡	]						Ŷ
s	tudents Lis	st					
1	learch on Name	Filters			×		
		Students I	n My Classes				
	LegalLast	Columns				Grade	¢
	Baloo Ab Ed Katzie					02	
	Chaves		_		5D42	02	
	Clough-O'Donnell	Gage	O'Donnell, Ga	Bus Information	Davie Jones Elementary SD42	02	
	Della Peruta	Leo	Della Peruta, I	Contacts	Davie Jones Elementary SD42	02	
	Douglas	Brody	Douglas, Brod	Copy of Field Trip	Davie Jones Elementary SD42	02	
	Ferguson	Faith	Ferguson, Fait	Copy of Field Trip	Davie Jones Elementary SD42	02	
	Gardner	Mya	Gardner, Mya	Counsellor Assigned	Davie Jones Elementary SD42	02	
	Gilbert	Landen	Gilbert, Lande	Default	Davie Jones Elementary SD42	02	
	Hadikin	Madelyn	Hadikin, Made	Default Elementary Clerks	Davie Jones Elementary SD42	02	
	Harling	Lucas	Harling, Lucas	Default Secondary Clerks	Davie Jones Elementary SD42	02	
	Herbert	Nolan	Herbert, Nolar	Default Secondary Records Clerks	Davie Jones Elementary SD42	02	
	Hollywood	Carley	Hollywood, Ca	Default StroopStart	Davie Jones Elementary SD42	02	
	Kithau	Ceilidh	Kithau, Ceilidh		Davie Jones Elementary SD42	02	

Looking for more? Check out <u>https://myedbc.sd42.ca/Training/Handouts/teacher/mobile\_teachers.pdf</u>

Meghan Murden & Anne Woloszczuk MyEd BC Helping Teachers 604-466-6216