

Types of Widgets

Pages TT > Select your page

Click on Edit Page

Drop and Drag the Widgets you wish to include in your page

Banner – You can have multiple banners

Click Edit

Banner
Fort Size Format A< A B I X I X
Insert a Table, Photo, Hyperlink or Video (copy and paste the Embed URL from YouTube or Helix). You can also type directly in the text area and format the size, font and style with the tools

Blog – You can have multiple blogs, add text, videos and photos. New posts go on top and older posts go below

Blog	Category All 🔻 • Month Current 🔻 • New Entry

Click New Entry

Enter a Title

You can add Categories and the blog post will be searchable by those categories

You can also insert photos, videos, links and text (same as above)

Title	
Categories	
Hide	

Calendar – A calendar for display only (not editable)

Forums – Area for discussion forums

Forums	Add Forum

Click on Add Forum

Factor o Title	Forums			
Enter a Title				
It is recommended	Title *			
that you check the	Moderated			
box Moderated to				
ensure the content is	Save X Cance			
appropriate				

Save

Forums	Add Forum
Discussion Forum Title	Topics
Fire Safety	0 - 2010

Click on the Discussion Forum Title to start a discussion

Click on New Topic

Give your Topic a Title	Forums
	Forums > Fire Safety
Save	Topic title * What are some things you do at home?
	Image: Source Image: Sou
If others want to reply t	e the topic they click on the Topic
in others want to reply t	Forums > Fire Safety
	+ New Topic
	Торіс
	What are some things you do at home?

Then click on **Reply – Edit or Add Post**



Group Resources – Resources that you wish to share with your group

Click on Edit

Click on Add and select the type you would like to upload

Enter the information in the pop up window

Click Save

G	Group Resources		
	File		
	Note		
	Weblink		
	Folder		
	Multiple Files		
	Add Edit		

Submit Assignments – A place for your group members to submit assignments

When you create assignments in Gradebook and enter the dates for Online Submission, the assignment will show in your Submit Assignments widget for students to upload their assignments.

Survey – Create a survey for your group members

Click on New	Survey					Current • New
	Title	StartDate	EndDate	Edit	Results	Status

Add a Title	Setup Q	Questions	
Enter a Start and End Date	Title * Start date End date		Number of questions per page 0 Present questions in random order •
	Description	Image: Size • Format • Image: A • </th <th>Source a S</th>	Source a S

Click on the **Questions** tab > **Add** button

Setup Question	5	
Question		Order
	No matching record	rds
		+ Add 💼 Delete
🖺 Save 🗶 Cancel	Delete	

Select a Type of Question:

- Date A specific date
- Likert-Scale
- MC Multiple Choice (Radio Button select 1)
- MC (Dropdown) Multiple Choice (Dropdown select 1)
- MC (Select any) Multiple Choice (Checkboxes select any)
- OR Free Text/Essay
- SA Short Answer
- Time A specific time

Type* Order	Date Likert-Scale MC (Dropdown) MC (Select any) OR SA Time
Answers	Order
	No matching records
	🕂 Add 🗎 Delete

Type in your Question

Type in your Answers by clicking on the **Add** button

Click Ok

You can now add another Question

When you are done click the **Save** button

Type *	MC • Multiple Choice (Radio button - select 1)							
B								
What is your favourite colour?								
	Answers	Order						
	Blue	0						
	Green	0						
	Yellow	0						
	Red	0						
	Black	0						
	Purple	0						
Г ок	X Cancel	➡ Add 🗎 Delete						

To see your survey change Current to All

Survey	All 🔻	New				
Title	StartDate	EndDate	Edit	Results	Status	
Colour Survey				Q	New	

Edit – make changes to survey

Results – See who completed the survey

Status – New (Take the Survey) or Completed

Weather – This widget currently does not work

Websites – Add links to websites that can **only** be viewed by the page administrator