

Types of Widgets

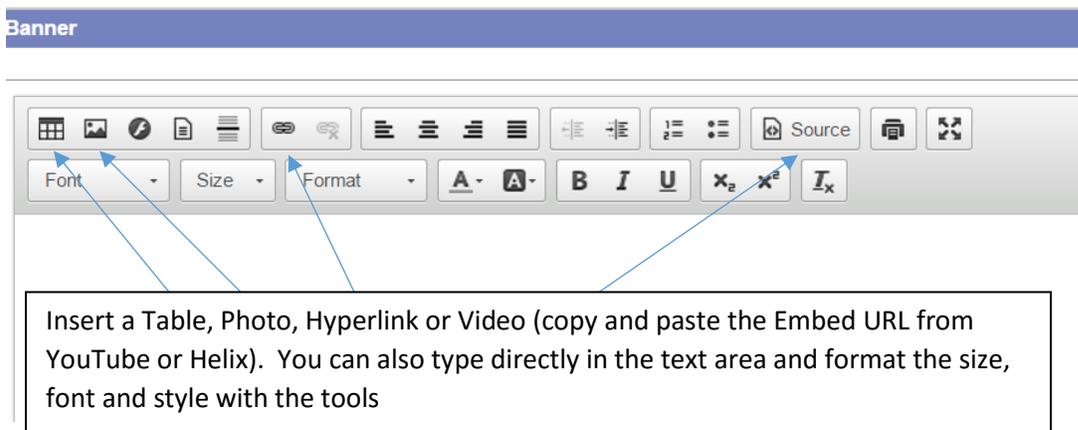
Pages TT > Select your page

Click on **Edit Page**

Drop and Drag the Widgets you wish to include in your page

Banner – You can have multiple banners

Click **Edit**



Banner

Insert a Table, Photo, Hyperlink or Video (copy and paste the Embed URL from YouTube or Helix). You can also type directly in the text area and format the size, font and style with the tools

Blog – You can have multiple blogs, add text, videos and photos. New posts go on top and older posts go below



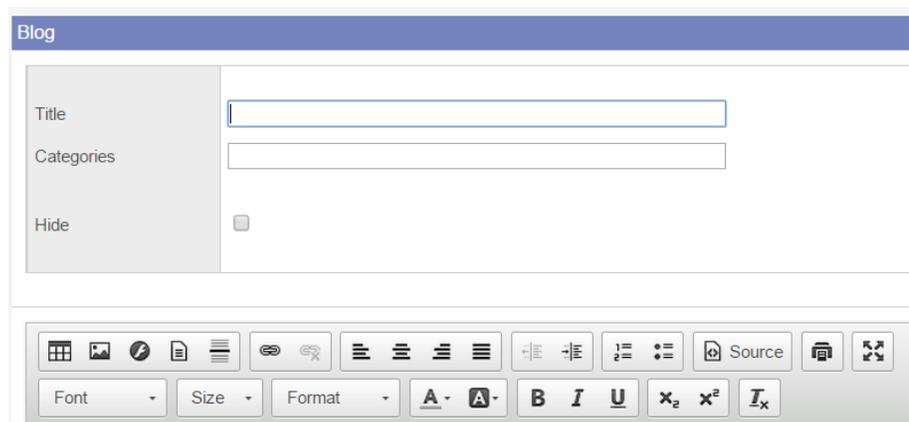
Blog Category All · Month Current · New Entry

Click **New Entry**

Enter a Title

You can add Categories and the blog post will be searchable by those categories

You can also insert photos, videos, links and text (same as above)



Blog

Title

Categories

Hide

Font Size Format A A B I U x₂ x² I_x

Calendar – A calendar for display only (not editable)

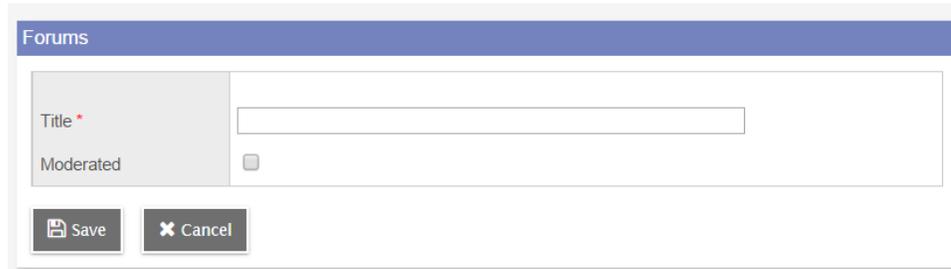
Forums – Area for discussion forums



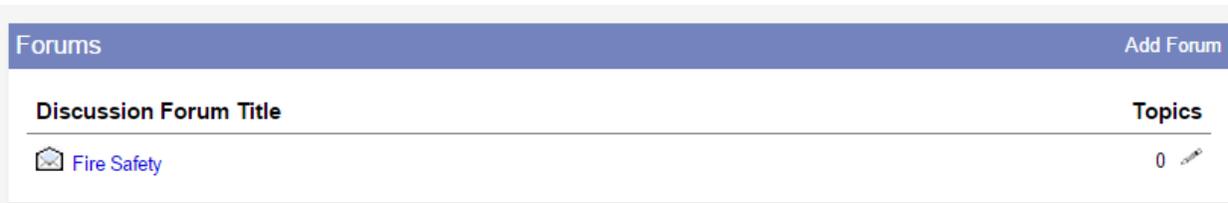
Click on **Add Forum**

Enter a Title

It is recommended that you check the box Moderated to ensure the content is appropriate



Save

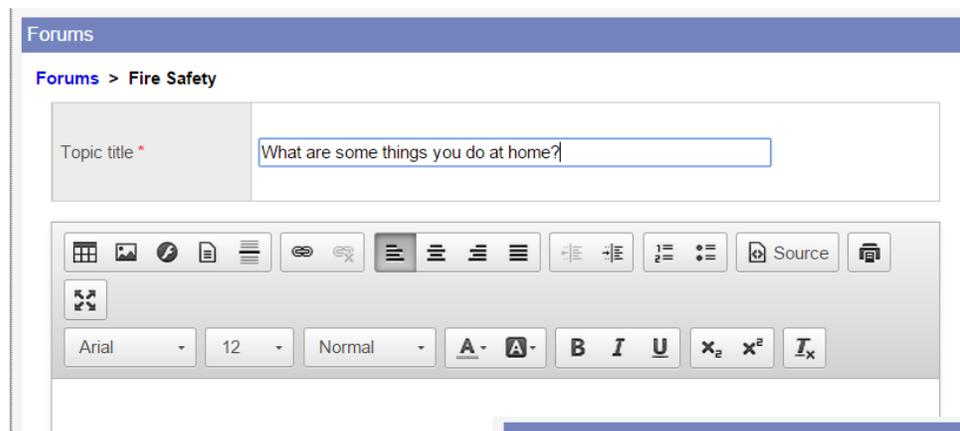


Click on the Discussion Forum Title to start a discussion

Click on **New Topic**

Give your Topic a Title

Save



If others want to reply to the topic they click on the Topic



Then click on **Reply – Edit or Add Post**



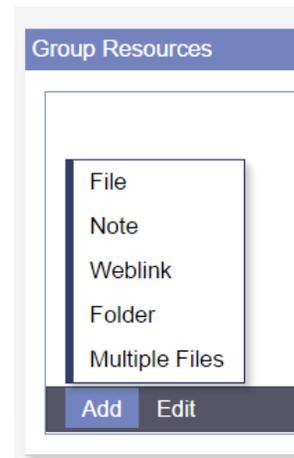
Group Resources – Resources that you wish to share with your group

Click on **Edit**

Click on **Add** and select the type you would like to upload

Enter the information in the pop up window

Click **Save**



Submit Assignments – A place for your group members to submit assignments

When you create assignments in Gradebook and enter the dates for Online Submission, the assignment will show in your Submit Assignments widget for students to upload their assignments.

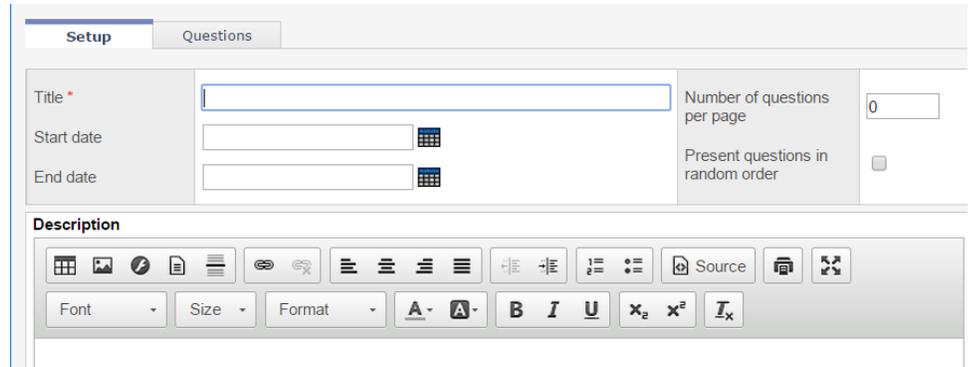
Survey – Create a survey for your group members

Click on **New**

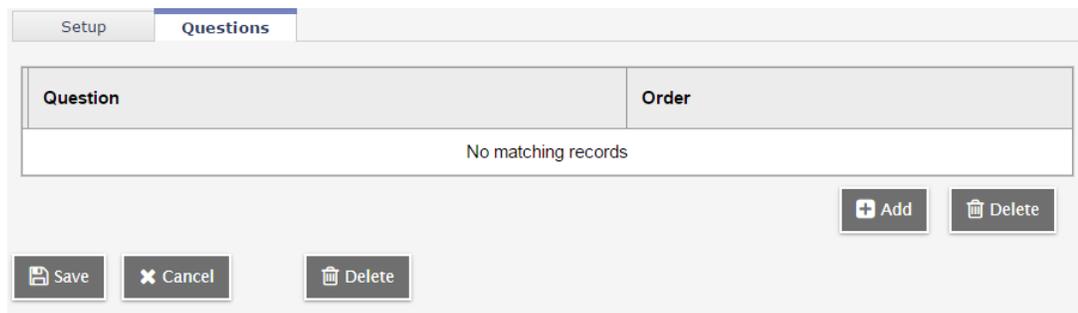
Survey						Current ▾	New
Title	StartDate	EndDate	Edit	Results	Status		

Add a **Title**

Enter a Start and End Date

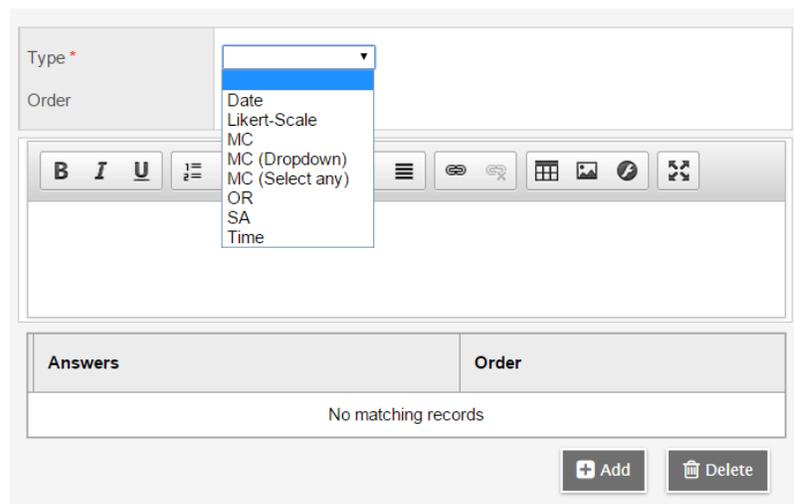


Click on the **Questions** tab > **Add** button



Select a Type of Question:

- Date – A specific date
- Likert-Scale
- MC – Multiple Choice (Radio Button – select 1)
- MC (Dropdown) – Multiple Choice (Dropdown – select 1)
- MC (Select any) – Multiple Choice (Checkboxes – select any)
- OR – Free Text/Essay
- SA – Short Answer
- Time – A specific time



Type in your Question

Type in your Answers by clicking on the **Add** button

Click **Ok**

You can now add another Question

When you are done click the **Save** button

Type * MC Multiple Choice (Radio button - select 1)
Order 0

What is your favourite colour?

Answers	Order
<input type="checkbox"/> Blue	0
<input type="checkbox"/> Green	0
<input type="checkbox"/> Yellow	0
<input type="checkbox"/> Red	0
<input type="checkbox"/> Black	0
<input type="checkbox"/> Purple	0

OK Cancel Add Delete

To see your survey change Current to **All**

Survey All • New

Title	StartDate	EndDate	Edit	Results	Status
Colour Survey					New

Edit – make changes to survey

Results – See who completed the survey

Status – New (Take the Survey) or Completed

Weather – This widget currently does not work

Websites – Add links to websites that can **only** be viewed by the page administrator