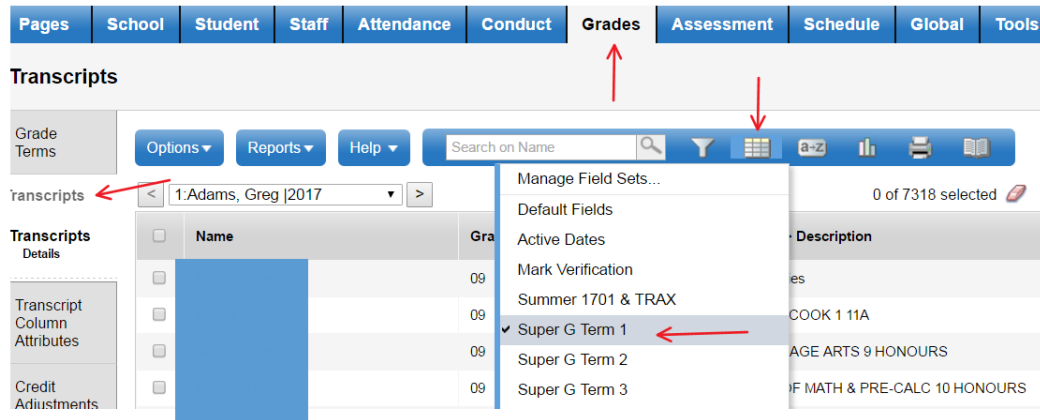


Super G

There are two ways to create Super G reports.


Option 1

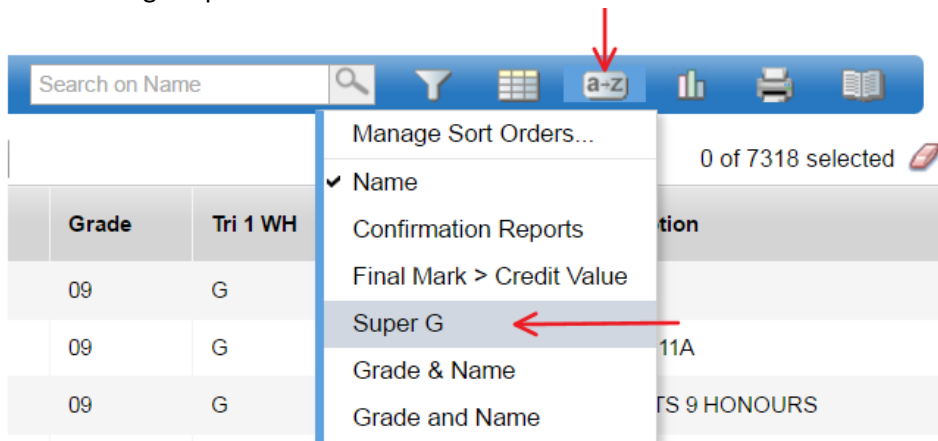
School View > Grades TT > Transcript ST > Field set  "Super G Term X"



The screenshot shows the 'Grades' menu in the top navigation bar. A red arrow points to the 'Grades' menu. Below the menu, the 'Transcripts' section is visible. A red arrow points to the 'Options' button. Another red arrow points to the 'a-z' sort icon. A third red arrow points to the 'Super G Term 1' field set in the dropdown menu.

Grade	Name	Grade	Description
09			
09			COOK 1 11A
09			AGE ARTS 9 HONOURS
09			IF MATH & PRE-CALC 10 HONOURS

Sort  using "Super G"



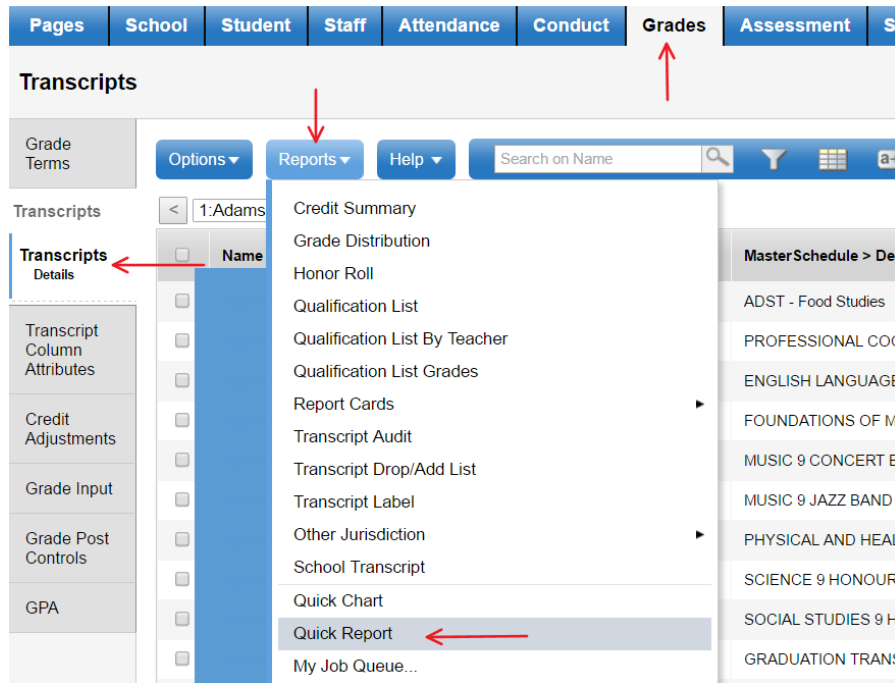
The screenshot shows the 'a-z' sort icon in the top navigation bar. A red arrow points to the 'a-z' icon. Below the icon, the 'Manage Sort Orders...' dropdown menu is open. A red arrow points to the 'Super G' option in the dropdown menu.

Grade	Tri 1 WH	Description
09	G	
09	G	11A
09	G	TS 9 HONOURS

You can now export to a PDF or CSV (excel) and work from there.

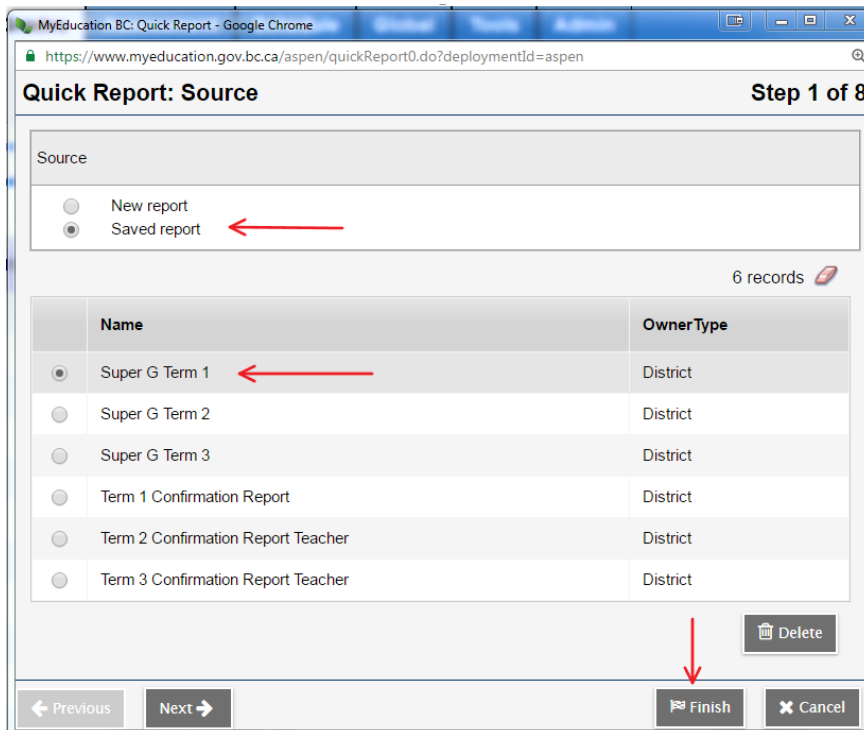
Option 2

School View > Grades TT > Transcript ST > Reports > Quick Reports:



The screenshot shows the MyEducation BC interface. At the top, there is a navigation bar with tabs: Pages, School, Student, Staff, Attendance, Conduct, **Grades**, Assessment, and School. Below this is a 'Transcripts' section with a sub-menu containing: Options, Reports, and Help. A red arrow points to the 'Reports' dropdown. The 'Reports' dropdown menu is open, showing a list of report types: Credit Summary, Grade Distribution, Honor Roll, Qualification List, Qualification List By Teacher, Qualification List Grades, Report Cards, Transcript Audit, Transcript Drop/Add List, Transcript Label, Other Jurisdiction, School Transcript, Quick Chart, **Quick Report**, and My Job Queue... A red arrow points to 'Quick Report'. On the left side, there is a sidebar with 'Transcripts' and 'Details' sections, with a red arrow pointing to 'Details'. On the right side, there is a 'MasterSchedule > Des' section with a list of subjects: ADST - Food Studies, PROFESSIONAL COC, ENGLISH LANGUAGE, FOUNDATIONS OF M, MUSIC 9 CONCERT B, MUSIC 9 JAZZ BAND, PHYSICAL AND HEAL, SCIENCE 9 HONOUR:, SOCIAL STUDIES 9 H, and GRADUATION TRANS.

Click on Saved Reports > Super G. You can click **Finish** right away. You do not need to step through the wizard.



The screenshot shows the 'Quick Report: Source' wizard, Step 1 of 8. The URL is https://www.myeducation.gov.bc.ca/aspen/quickReport0.do?deploymentId=aspen. The 'Source' section has two radio buttons: 'New report' and 'Saved report'. A red arrow points to 'Saved report'. Below this is a table with 6 records:

Name	Owner Type
<input checked="" type="radio"/> Super G Term 1	District
<input type="radio"/> Super G Term 2	District
<input type="radio"/> Super G Term 3	District
<input type="radio"/> Term 1 Confirmation Report	District
<input type="radio"/> Term 2 Confirmation Report Teacher	District
<input type="radio"/> Term 3 Confirmation Report Teacher	District

A red arrow points to 'Super G Term 1'. At the bottom right, there is a 'Delete' button. At the bottom, there are navigation buttons: 'Previous', 'Next', 'Finish', and 'Cancel'. A red arrow points to the 'Finish' button.