

Term Marks- Gradebook was not MyEdBC

- 1) Gradebook top tab → Select the course you wish to enter mars for → click Scores Sidetab

The screenshot shows the MyEdBC interface for Maple Ridge Secondary SD42, 2015-2016. The 'Gradebook' tab is selected in the top navigation bar. On the left sidebar, the 'Scores' option is highlighted with a red arrow. The main area displays a 'Class List' table with 6 selected classes.

Course	Description	Classrm	Schedule	Term	Weighting
YPSYC1A-01	BA PSYCHOLOGY 11	1030	1(1)	FY	Categories only
YPSYC1A-02	BA PSYCHOLOGY 11	1030	2(1)	FY	Categories only
MFNS-12-01	BC FIRST NATIONS STUDIES 12	1030	3(2)	FY	Categories only
YPSYC2A-01	BA PSYCHOLOGY 12	1030	4(1)	FY	Categories only
APSY-12-01	AP PSYCHOLOGY 12	1030	4(1)	FY	Categories only
MSS-10-01	SOCIAL STUDIES 10	1030	4(2)	FY	Categories only

- 2) Select the POST COLUMNS-TERM for the grade column, select the appropriate value in the TERM dropdown and enter the marks in the appropriate column where the green push pin is located.

The screenshot shows the gradebook interface for the course '2015-2016 - YPSYC1A-01 - BA PSYCHOLOGY 11'. The 'Grade Columns' dropdown is set to 'Post Columns - Term' and the 'Term' dropdown is set to 'Tri 1'. The table below shows columns for 'Tri 1', 'Tri 1 WH', and 'Tri 1 Com'. A red arrow points to the 'Tri 1' column header.

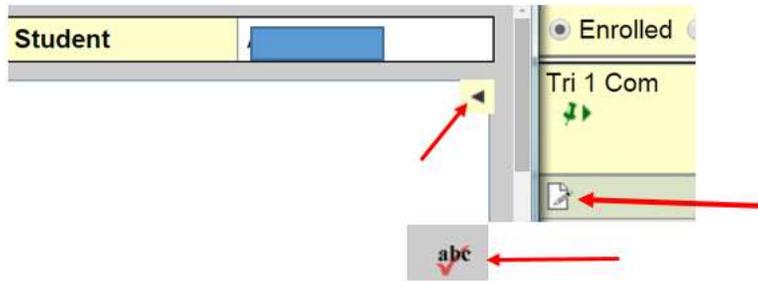
Name	YOG	Tri 1	Tri 1 WH	Tri 1 Com
	2017			
	2018			
	2017			
	2018			
	2017			
	2017			
	2017			
Average score				

- 3) Enter the work habit **upper case G, S N** in the Tri 1 WH column

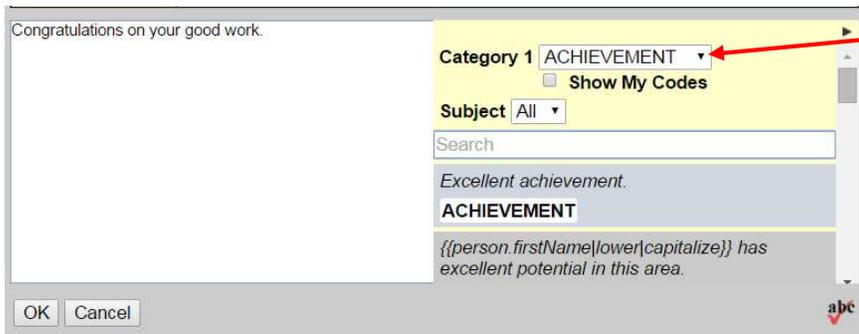
The screenshot shows the gradebook interface for the course '2015-2016 - YPSYC1A-01 - BA PSYCHOLOGY 11'. The 'Tri 1 WH' column now contains the value 'G' for the first student in the 2017 row. A red arrow points to the 'G' entry.

Name	YOG	Tri 1	Tri 1 WH	Tri 1 Com
	2017	89	G	
	2018	77		
	2017	65		
	2018	43		
	2017	89		
	2017	67		
	2017	56		
	2017			
Average score		69.0 C+		

- 4) Click on the paper icon in the Tri 1 Com box to open the comment bank. The blank space is to write in personal comments. Click on the Arrow at the top right of the box to open the bank. Notice the spell check for your convenience.



- 5) Select the dropdown to choose the category of the comment you wish to use. Click on a comment to add it to the field. Click OK when finished.



- 6) When finished click Post Grades. Select the proper term and click OK

2015-2016 - YPSYC1A-01 - BA PSYCHOLOGY 11

Name	YOG	Tri 1	Tri 1	Tri 1 WH	Tri 1 Com
	2017	78	G		
	2018	87	S		
	2017	56	G		
	2017	45	N		
	2018	98	G		
	2017	77	S		
	2017	82	S		
	2017	56	S		
Average score		72.0 C+			

Post Grades dialog box:

Class: YPSYC1A-01 BA PSYCHOLOGY 11
 Post course dates: []
 Grade Term: Tri 1
 Grades to post: Tri 1 grades for all students