

MyClass Student Guide



Welcome to the MyEducation BC MyClass,

Here are just a few things that you can do in this program:

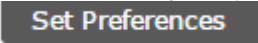
- Check your attendance
- Look at your current and previous marks, assignments, due dates and feedback (if your teacher uses the Gradebook).

Getting Started:

Your log in ID is **your student number**. A password should have been e-mailed to you on your SD42 email address. Your district email address is your StudentNumber@me.sd42.ca. If you have not accessed your SD42 email before, please contact your school librarian for details and the school password for initial access.

Go to the [MyClass](http://myedbc.sd42.ca/myclass) page (myedbc.sd42.ca/myclass) to login or to SD42 to connect to MyEducation BC.

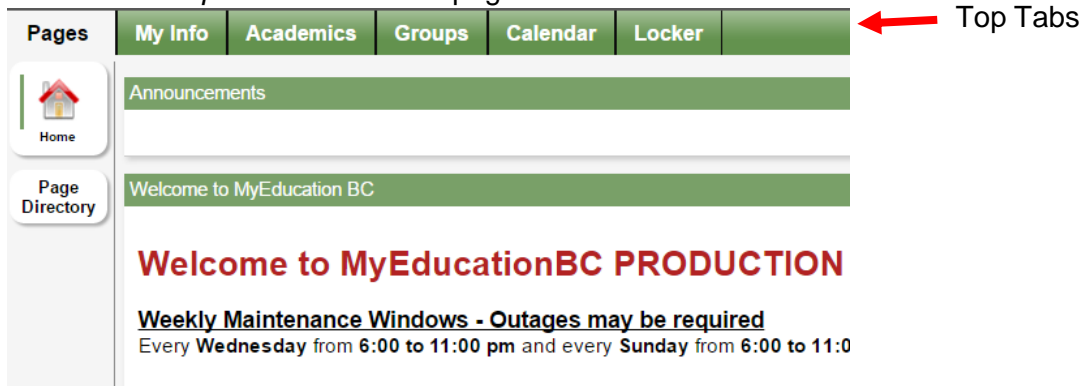
Log in and you will be prompted to change your password.

The first thing you want to do is set your preferences (located in the upper right hand corner, click on your name for drop down). 

Change *default locale* to US. For the next tab, **Home**, ensure that you check the **Tasks** box. On the **Security Tab**, ensure that you have added a security question and the answer. This is so that you can reset your password if necessary. Click **Ok**.

Navigation

There are 5 *TopTabs* on the main page.





The **Pages** top tab is where you see the main screen and where you will be able to access any web pages that you are a member of. Click on **Page Directory** to check for pages.

MyClass Student Guide

Also on the **Pages** tab, you will find your **To Do Widget** to display upcoming assignments.

Tomorrow: Thursday, April 7

Course	Assignment	Category	Completed
SCIENCE 9	Volcanos   Please see the attached criteria for your Volcano Inquiry.	Projects	<input type="checkbox"/>

Link to Assignment Details

Click to download any documents that your teacher has provided (e.g. notes, criteria)

Click on the arrow to upload your assignment to you teacher

[My Info Top Tab](#)

My Details shows the basic information about your child.

Transcript has class marks from the current and previous years.

Current Schedule gives information on the secondary student's timetable.

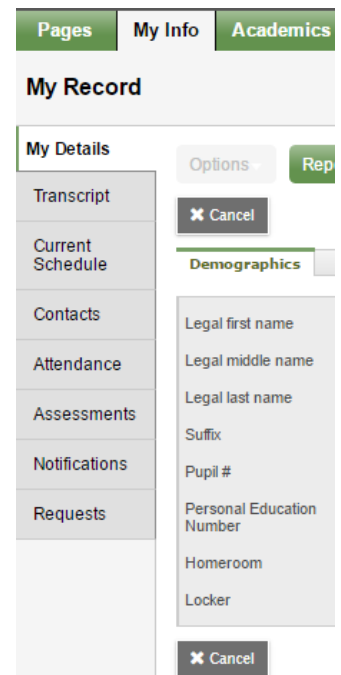
Contacts shows who is listed as the emergency contacts.

Attendance Lists absences and lates with the reason (if it was supplied to the office).

Assessments shows whether the FSAs in grade 4 and 7 were done and will have the uploaded marks from government exams in grades 10, 11, and 12.

Notifications allows you to download the app and receive notifications on your phone

Requests View your current course requests.



MyClass Student Guide

The Academics Top Tab

Here you can view your courses, attendance and marks.

Each class name is in **blue** which means it is a link. If you click on that link, it will automatically open up the **Details** side tab for that course.

Assignments gives you information about each assignment and your mark with feedback. Click on the dropdown menu in the middle top and change it to All.

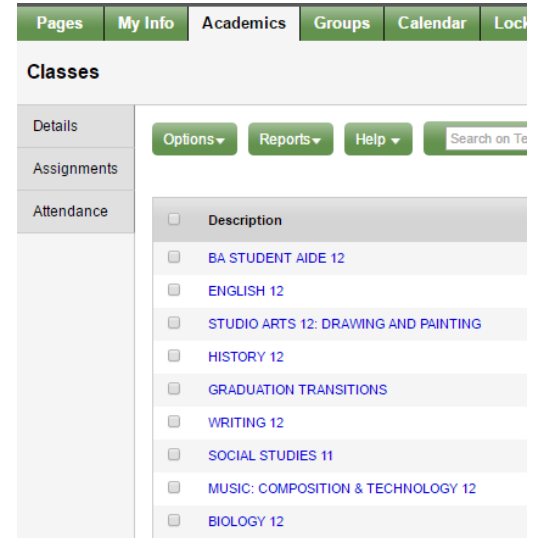
Attendance for high school students, shows the attendance for that particular class.

Groups Top Tab

Here you can view all groups that you are a member of.

Calendar Top Tab

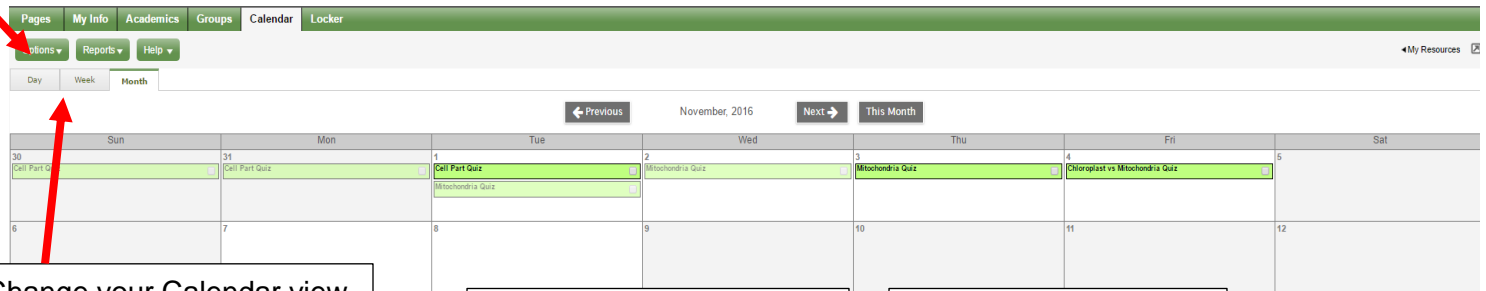
The calendar is an excellent tool for managing assignments and events.



The screenshot shows the Academics top tab with sub-tabs: Pages, My Info, Academics, Groups, Calendar, and Locker. The Academics sub-tab is active. On the left, there are three main sections: Details, Assignments, and Attendance. On the right, there are buttons for Options, Reports, Help, and Search on Te. Below these is a list of courses under the heading 'Classes':

- Description
- BA STUDENT AIDE 12
- ENGLISH 12
- STUDIO ARTS 12: DRAWING AND PAINTING
- HISTORY 12
- GRADUATION TRANSITIONS
- WRITING 12
- SOCIAL STUDIES 11
- MUSIC: COMPOSITION & TECHNOLOGY 12
- BIOLOGY 12

Use Options > Calendar Settings to change the colours of your courses



The screenshot shows the Calendar top tab interface. At the top, there are navigation buttons: Options, Reports, Help, and My Resources. Below this is a calendar grid for November 2016. The calendar is currently in 'Day' view. A red arrow points to the 'Options' button. The calendar grid shows assignments for the following dates:

Day	Week	Month				
Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5
Cell Part Quiz	Cell Part Quiz	Cell Part Quiz	Mitochondria Quiz	Mitochondria Quiz	Chloroplast vs Mitochondria Quiz	
6	7	8	9	10	11	12

Change your Calendar view

Double click Assignments or Events to view details and submit assignments.

Download attachments from your teachers (e.g. notes or criteria)

MyClass Student Guide



MyEducationBC

Locker Top Tab

Here you can upload and store documents. Go to **Options** and select **Add** to upload.

